

GREATER SOUTHEAST MANAGEMENT DISTRICT  
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL LANDSCAPE ARCHITECTURE  
AND ENGINEERING SERVICES FOR CAROLINE STREET PEDESTRIAN/BICYCLE  
INFRASTRUCTURE IMPROVEMENTS PROJECT  
**ADDENDUM NO.1**

This addendum provides clarification(s), revision(s) and/or modification(s) to the original project, plans, specifications, schedule or requirements as indicated below. RFQ submittal **must** acknowledge receipt of this addendum on the Proposal Form and be included in the package. Failure to acknowledge receipt of this addendum may subject the bidder to disqualification.

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Please note the following changes/Clarifications:

**Items regarding M/W/SBE/DBE:**

1. The M/W/SBE/DBE goal is 25%
2. MBE/WBE/SBE/DBE classifications will be considered towards satisfying this goal
3. FORM 1: Respondent/Bidder/Contractor Certification is attached.
4. FORM 2: M/W/SBE/DBE Subcontractor Certification is attached.
5. Certification from an applicable certifying agency should be included with the qualifications statement

**Responses to Questions:**

6. I have a quick question regarding the RFQ. Under which section should we include the M/W/SBE Plan or forms? Should we include one extra tab after Insurance Requirements?  
*The forms should be located after the "Staff" section.*
7. Page 4: Schedule Plan: "Demonstrate the team can meet the project schedule and has efficient and effective means in place to manage the process of the project. Provide plan and strategy for meeting the project schedule." *Question:* Can you share your expectations concerning the schedule?  
*The schedule is considered to be expedited and the selected firm must be able to demonstrate with staff, skills, and availability that the project schedule will be met.*
8. Page 4: MWBE Plan: *Question:* Is there a specific form to show compliance, or would a paragraph describing our commitment to the goal suffice?  
*The goal is provided in this addendum under item No. 1. Form 1 and Form 2 have been included to show compliance and are included as addendum items No. 3 and No. 4.*
9. Page 4: QAQC: *Question:* Please confirm you would like a detailed QA/QC protocol explanation for the planning and pre-design scope phases.  
*The proposal should explain QAQC procedures and how the team/office will perform this procedure.*
10. General Question: Can you share your budget for the Planning and Pre-Design services? This will help us more accurately prepare our MW/SBE Plan.  
*The budget is \$200,000.*

11. General Question: Will taking part in the Planning and Pre-Design phase of the project preclude a firm for detailed design?

***Taking part in the pre-design phase will not preclude a firm from the design phase.***