



5445 Almeda Rd., Suite 503, Houston, Texas 77004  
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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, August 08, 2018 at 12:00 P.M.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

**AGENDA**

	<b>Max Time Limit</b>
1. Call to Order	
2. Public Comments	<b>5 minutes</b>
3. Approve Minutes of the July 11, 2018 Board of Directors' Meeting	
4. Interim Executive Director's Status Report on the following:	<b>5 minutes</b>
(a) Administrative Services and	
(b) Program Services	
5. District Administration	
(a) Receive Equi-Tax, Inc. Assessment Collection Report for the period ended July 31, 2018	<b>5 minutes</b>
(b) Receive Budget & Finance Committee Report	<b>5 minutes</b>
i. <b>Board Action:</b> Receive Accountant's Reports:	
a. Compilation Report for period ended June 30, 2018; and	
b. Second Quarter Investment Report for period ended June 30, 2018.	
ii. <b>Board Action:</b> Receive Additional Financial Reports:	
a. Balance Sheet with Previous Month Comparison as of June 30, 2018; and	
b. Profit & Loss with Previous Month and YTD Comparison as of June 30, 2018.	
iii. <b>Board Action:</b> Approve Payment of Recurring and Non-Recurring Expenses for the period ending June 30, 2018;	
6. Receive Enhanced Public Safety Report	<b>5 minutes</b>
(a) Receive Report from Harris County Constable Precinct 7; and	
(b) Receive Report from Public Safety Coordinator on the Bicycle/Motorcycle Patrol Program	
7. Receive Transportation and Local Mobility Improvements Report	<b>3 minutes</b>
8. Receive Visual and Improvements Report	<b>3 minutes</b>
(a) <b>Board Action:</b> Ratify Flores Quality Service's scope of work and not-to-exceed amount of \$6,150 for the replacement of four (4) trees along Griggs Road at MLK that was destroyed due to a possible motor vehicle accident;	
(b) <b>Board Action:</b> Approve Flores Quality Service's scope of work and not-to-exceed amount of \$7,844.94 to provide additional landscape and irrigation maintenance services along Southmore from Almeda to SH 288 and along Emancipation Avenue from Elgin to McGowen from August 2018 through April 13, 2019; and	
(c) <b>Board Action:</b> Approve Flores Quality Service's scope of work and not-to-exceed amount to provide tree pruning for a palm tree in the City of Houston right-of-way at 4800 Main Street for a not-to-exceed amount of \$250.00 and authorize Interim Executive Director to issue a work order.	

9. Receive Service and Assessment Plan Update
  - (a) 2019-2028 Service and Improvement Plan and Assessment Plan Including Status of Obtaining Input on Plan from Assessed Commercial Property Owners and Signatures on Petitions
  - (b) Next Steps: Updated Timeline for Service Plan
  
10. Receive Business & Economic Development Report 3 minutes
  - (a) **Board Action:** Approve purchase of a table for ten (10) at the Greater Houston Partnership State of the County Luncheon featuring Harris County Judge Ed Emmett to be held on Thursday, September 13, 2018 for a not-to-exceed amount of \$1000.
  
11. Receive Marketing and Perception Enhancement Report 3 minutes
  
12. Executive Session
  - (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
  - (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code
  
13. Reconvene to public session to consider and take necessary action on matters considered in Executive Session
  
14. Adjournment

  
THEOLA PETTEWAY, Interim Executive Director