



5445 Almeda Rd., Suite 503, Houston, Texas 77004
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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT
AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, October 11, 2017 at 12:00 p.m.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

Agenda	Max Time Limit
1. Call to Order	
2. Public Comments	5 min
3. Approve Minutes from the August 23, 2017 Board of Director's Meeting	
4. Interim Executive Director's Status Report on the following:	Theola Petteway – 5 min
(a) Administrative Services	
(b) Program Services	
5. District Administration	
(a) Equi-Tax, Inc. Assessment Collection for August and September 2017	Mr. Byrd – 5 min
(b) Receive Budget & Finance Committee Report	Director Miles – 5 min
i. Board Action Item: Approve Financial Statement for the period ended July 31, 2017 and August 31, 2017	
ii. Board Action Item: Approve Recurring and Non-Recurring Expense for the period ended July 31, 2017 and August 31, 2017	
iii. Board Action Item: Approve Requests for Additional Funds and/or Reallocations	
6. Receive Public Safety Committee Report	Director Holliday – 5 min
(a) Receive Report from Harris County Constable Precinct 7	
(b) Receive Report from Public Safety Coordinator on the Bike Patrol Program	
7. Receive Nominating Committee Report	Director Sibley-Reid – 5 min
(a) Board Action Item: Approve appointment of Directors to fill expired or vacant positions on Board	
8. Receive Marketing Committee Report	Director St. Julien – 5 min
(a) Board Action Item: Approve contracting additional services for Limb Design to design and develop the Houston Southeast newsletter	
(b) Board Action Item: Approve issuing an RFP for printing and distribution of the Houston Southeast newsletter	
9. Receive Visual Improvements & Services Report	Director Mayberry – 5 min
(a) Board Action Item: Approve a not-to-exceed amount of \$17,732 for Flores Quality Control to repair damages from Hurricane Harvey	

- (b) **Board Action Item:** Approve issuing an RFQ to procure a design- build electrical engineering firm for installation of electrical outlets along selected corridors within the District including a not-to-exceed amount to be determined
- (c) **Board Action Item:** Approve issuing an RFP for a contractor to install District Median Improvements of a not-to-exceed amount of \$140,000 (including contingency)

10. Executive Session

- (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
- (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code

11. Reconvene to public session to consider and take necessary action on matters considered in Executive Session

12. Adjournment