



**Minutes of Regular Meeting
Greater Southeast Management District Board of Directors**

The Board of Directors, of the Greater Southeast Management District (the "District"), held a regular meeting on **Wednesday, February 13, 2019 at 12:00 p.m.**, at 5445 Alameda Road, Suite #502, Houston, Texas 77004, that was open to the public, and inside the boundaries of the District. The roll was called of the duly appointed members of the board, to-wit:

<u>Position #</u>	<u>Board Members</u>	<u>Position #</u>	<u>Board Members</u>
1	Alan D. Bergeron	10	Cydonii Miles
2	Sharone Mayberry	11	Zinetta A. Burney
3	Jonathan Howard	12	Chris Hageney
4	Hexser J. Holliday II	13	Dr. Teddy A. McDavid
5	Charic Daniels Jellins	14	Brian G. Smith
6	Sadie Rucker	15	Dr. Robert Muhammad
7	Shawn W. Cloonan	16	Karen Carter-Richards
8	Jaa St. Julien	17	Janice Sibley-Reed
9	J. Peyton Elliott		

All of the above were present except Director Cloonan, Director Elliott, Director Mayberry, Director St. Julien, and Director Hageney. Others in attendance were Sgt. Jeff Herrera, Barbara McGuffey, Martha Failing, Charlotte Marshall, Kelly Hodges, Gwen Fedrick, Julie Farr, Greg Johnson, Roland Cotton, Marion Jenkins, Jeremy Peacher, Richard Johnson, Jerry Sowell, Cedrick Douglas, Griselda Gonzales, Jim Webb, Clark Lord, Theola Petteway, Oletha Jacobs, Dawn Malone, Nikki Knight, Gerald Wilson, Kendall Thompson, and Toloria Allen.

CALL TO ORDER

Director Smith called the meeting to order at 12:23 p.m. after quorum was established.

PUBLIC COMMENTS

Barbara McGuffey spoke briefly regarding the location of a Variance sign in her neighborhood and said there doesn't seem to be any intention to establish a commercial development. Charlotte K. Marshall introduced herself as the Principal with TKG, one of the financial investment partners working with OST/Alameda Corridors Redevelopment Authority - TIRZ #7. Kelly P. Hodges, Executive Director, Houston Texans YMCA introduced herself and stated she attended to let the board know that the Texans YMCA has an interest in partnering with the Board on any mutually suitable projects.

APPROVE MINUTES FROM PREVIOUS BOARD OF DIRECTORS' MEETING

Upon motion by Director Holliday and seconded by Director Muhammad, the Board Of Directors approved minutes from the January 9, 2019 Board Of Directors meeting.

Director Jellins requested that whenever a Director abstains from a motion, that abstention should be noted in the minutes.

INTERIM EXECUTIVE DIRECTOR'S STATUS REPORT ON ADMINISTRATIVE SERVICES AND PROGRAM SERVICES/VIDEO PRESENTATION ON DISTRICT SERVICES AND IMPROVEMENTS

The Board of Directors received the Interim Executive Director's Status Report on Administrative Services and Programs Services for period ending February 13, 2019, as presented by Theola Petteway, Interim Executive Director. Ms. Petteway introduction of Gerald Wilson P.E., the new Capital Projects Manager for OST/Alameda Corridors Redevelopment Authority. Mr. Wilson made a few brief statements regarding his background and experience. Chair Brian Smith suggested a Board Retreat at the end of the next Board Meeting in the form of part one and part two subsequently extending the session and asked the Governance Committee to assist in identifying a facilitator as well as what outcomes to expect from the Board Retreat. The Board of Directors received a Video Presentation on District Services and Improvements, as presented by Dawn Malone, Program Manager, Nikki Knight Program Coordinator and Kendall Thompson, Marketing Intern.

DISTRICT ADMINISTRATION

The Board of Directors received the Assessment Collection Report for period ending January 31, 2019, as presented by Oletha Jacobs in the absence of Mr. Byrd, with Equi-Tax, Inc. Ms. Jacobs referred to the information included in the Board packet for specifics.

The Board of Directors received the Budget and Finance Committee report, as presented by Director Miles.

- a. The Board of Directors received the Compilation Report for the year ended December 31, 2018 and Fourth Quarter Investment Report for the year ended December 31, 2018, prepared by McConnell & Jones;
- b. The Board of Directors received the Balance Sheet with Previous Month Comparison and Profit & Loss with Previous Month and YTD Comparison as of December 31, 2018;
- c. Upon motion by Director McDavid and seconded by Director Holliday, the Board of Directors approved Recurring and Non-Recurring Expenses for the period ending December 31, 2018;
- d. Upon motion by Director McDavid and seconded by Director Holliday, the Board of Directors approved Engagement Letter from George Baugh, III, Certified Public Accountant for FY 2018 Auditing Services, subject to corrections/additions to reflect a separation of charges for a single audit based on federal funds received and the financial audit; and
- e. Upon motion by Director Muhammad and seconded by Director Holliday, the Board of Directors approved the FY 2019 Budget

DISTRICT SERVICES AND IMPROVEMENTS ACTION ITEM

The Board of Directors received the Transportation and Local Mobility Services Committee Report ,as presented by Director Muhammad.

- (a) Upon motion by Director McDavid and seconded by Director Holliday, the Board of Directors approved to amend the funding commitment of \$26,000.00 for the Neighborhood Greenways Bicycle Network and MacGregor Park Trail Improvements Project.

EXECUTIVE SESSION

No action taken.

ADJOURN

The meeting was adjourned at 12:42 p.m.

Janice Sibley-Reid, Secretary
GSMD Board of Directors