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 04/05/2019 PERSONAL
 \$9.00 MPR - NOTICE MTG

TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, April 10, 2019 at 12:00 p.m., at 5445 Alameda Rd., Suite 502, Houston, Tx 77004** open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

- 12:00 P.M. 1. Call to Order
- 2. Public Comments
- 12:05 P.M. 3. Approve Minutes from Previous Board of Directors' Meeting
- 12:07 P.M. 4. Interim Executive Director's Status Report on Administrative Services and Program Services/ Video Presentation on District Services and Improvements
- 12:12 P.M. 5. District Administration:
 - (a) Receive Equi -Tax, Inc. Assessment Collection Report for the period ended February 28, 2019 and March 31, 2019
 - (b) Receive Balance Sheet with Previous Month Comparison as of January 31, 2019 and February 28, 2019
 - (c) Receive Profit & Loss with Previous Month and YTD Comparison for One Month ended January 31, 2019
 - (d) Receive Profit & Loss with Previous Month and YTD Comparison for Two Months ended February 28, 2019
 - (e) Approve Recurring and Non-Recurring Expenses for the period ending in January 31, 2019 and February 28, 2019
- 12:20 P.M. 6. District Governance
 - (a) Approve Updates to Section 9 – Section 11 of the Administrative Policies & Procedures Manual and expand responsibilities of the Governance Committee to address all matters related to the Board of Directors
- 12:25 P.M. 7. District Services and Improvements Action Items:
 - (a) Environmental, Urban Design and Visual Improvement Services Committee
 - i. Ratify Flores Quality Control Service's scope of work and not-to-exceed amount to provide Landscape and Irrigation Maintenance Services on a month-to-month basis to include maintenance for 25 METRO bus shelters and a contingency for unrelated emergency repairs
 - (b) Business and Economic Development Services
 - i. Renew the District's Annual ULI Full Membership for Chair Brian Smith
 - ii. Renew the District's Annual Membership with the Greater Houston Partnership at the Associate Level
 - iii. Approve Proposal to Partner with Neighborhood Recovery CDC on a Retail Assessment Plan for Old Spanish Trail
 - (c) Marketing, Public Relations and Perception Enhancement Services
 - i. Approve Sponsorship of Dancin' In the Street Motown and More Revue at the Event Sponsor Level
 - ii. Approve Issuing a Request for Qualifications (RFQ) for Professional Services for Marketing, Public Relations and Perception Enhancement On Call Services
- 12:30 P.M. 8. Executive Session
 - (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
 - (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code
- 8. Reconvene to public session to consider and take necessary action on matters considered in Executive Session
- 12:35 P.M. 9. Adjournment

2019 APR -5 PM 3:00
 COUNTY CLERK
 HARRIS COUNTY, TEXAS
 FILED

THEOLA PETTEWAY, Interim Executive Director