



5445 Almeda Rd., Suite 503, Houston, Texas 77004
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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT
AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, November 15, 2017 at 12:00 p.m.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

Agenda	Max Time Limit
1. Call to Order	
2. Public Comments	5 min
3. Approve Minutes from the October 11, 2017 Board of Director's Meeting	
4. Interim Executive Director's Status Report on the following:	Theola Petteway – 5 min
(a) Administrative Services	
(b) Program Services	
5. District Administration	
(a) Equi-Tax, Inc. Assessment Collection for October 2017	Mr. Byrd – 5 min
i. Board Action Item: Hearings Examiner's Report and Proposal for Decision;	
ii. Board Action Item: Order Supplementing the Assessment Roll for The Greater Southeast Management District and Levying Assessments Against the Property on The Supplemental Assessment Roll;	
iii. Board Action Item: Order Setting the Rate of Assessment for All Properties on The District's Assessment Roll for Year Ten of The District's Service Plan; and	
iv. Board Action Item: Amended Information Form	
(b) Receive Budget & Finance Committee Report	Director Miles – 5 min
i. Board Action Item: Approve Financial Statement for the period ended September 30, 2017	
ii. Board Action Item: Approve Recurring and Non-Recurring Expense for the period ended September 30, 2017;	
iii. Board Action Item: Approve the Compilation Report for the month ended September 30, 2017	
iv. Board Action Item: Approve Requests for Additional Funds and/or Reallocations	
v. Board Action Item: 2018 Draft Budget	
6. Receive Public Safety Committee Report	Director Holliday – 10 min
(a) Receive Report from Harris County Constable Precinct 7;	
(b) Receive Report from Public Safety Coordinator on the Bike Patrol Program; and	
(c) Board Action Item: Approve a not-to-exceed amount of \$14,400 for the Public Safety Coordinator	

7. Receive Marketing & Perception Committee Report **Director St. Julien – 3 min**
 - (a) **Board Action Item:** Ratify One World Strategy Group’s month-to-month contract to include an additional not-to-exceed amount of \$6,500 for Public Relations/Event Management, Digital, Writing, and Contingency
8. Receive Visual Improvements & Services Report **Director Mayberry – 3 min**
 - (a) **Board Action Item:** Approve a not-to-exceed amount of \$1,295 for Rican Pest and Lawn Services; and
 - (b) **Board Action Item:** Approve a not-to-exceed amount of \$350.00 for Power Washing at Park at Palm
9. Receive Business & Economic Development Report **Director Dr. McDavid – 5 min**
 - (a) **Board Action Item:** Approve a not-to-exceed amount of \$35,000 for the District D Holiday and Kwanzaa Celebration on Alameda;
 - (b) **Board Action Item:** Approve the release of an RFQ for a consultant related to decorative lighting for the District Economic Corridors;
 - (c) **Board Action Item:** Approve the suspension of the HOUSE Rewards program pending clarification of program scope; and
 - (d) **Board Action Item:** Approve the formation of a Business and Economic Development Advisory Council consisting of assessment payers within the District
10. Receive Transportation & Local Mobility Report **Director Dr. Muhammad – 3 min**
 - (a) **Board Action Item:** Approve a not-to-exceed amount of \$214,000 for renewal of The Goodman Corporation’s contract
11. Executive Session
 - (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
 - (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code
12. Reconvene to public session to consider and take necessary action on matters considered in Executive Session
13. Adjournment

Theola Petteway
Interim Executive Director