



5445 Almeda Rd., Suite 503, Houston, Texas 77004
713-942-0500 (telephone) • 713-942-9882 (fax) • info@houstonse.org (email)

TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT
AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, August 23, 2017 at 12:00 p.m.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

Agenda	Max Time Limit
1. Call to Order	
2. Public Comments	5 min
3. Approve Minutes from the July 26, 2017 Board of Director's Meeting	
4. Interim Executive Director's Status Report on the following:	Theola Petteway – 5 min
(a) Administrative Services	
(b) Program Services	
5. District Administration	
(a) Equi-Tax, Inc. Assessment Collection Report for July 2017	Mr. Byrd – 5 min
(b) Receive Budget & Finance Committee Report	Director Miles – 5 min
i. Board Action Item: Approve Financial Statement for the period ended June 30, 2017	
ii. Board Action Item: Approve Recurring and Non-Recurring Expense for the period ended June 30, 2017	
iii. Board Action Item: Approve Requests for Additional Funds and/or Reallocations	
iv. Board Action Item: Approve Interim Executive Director as authorized signer for banking and financial transactions	
v. Board Action Item: Approve Establishing a New Credit Card Account	
6. Receive Public Safety Committee Report	Director Holliday – 5 min
(a) Receive Report from Harris County Constable Precinct 7	
(b) Receive Report from Public Safety Coordinator on the Bike Patrol Program	
7. Receive Marketing and Perception Committee Report	Director St. Julien – 5 min
(a) Board Action Item: Amending One World Strategy Group's month-to-month contract to include \$5,500 transfer of marketing and advertising services from ERIDEF Communication's contract and an additional not-to-exceed amount for digital, graphics, writing services and collateral materials	
8. Receive Transportation and Local Mobility Committee Report	Director Muhammad – 5 min
(a) Board Action Item: Approve a not-to-exceed amount of \$10,000 for SWA Group to complete a conceptual redesign for Calumet Street based on the Museum Park Livable Centers Study	

9. Executive Session

- (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
- (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code

10. Reconvene to public session to consider and take necessary action on matters considered in Executive Session

11. Adjournment

Theola Petteway
Interim Executive Director