



5445 Almeda Rd., Suite 503, Houston, Texas 77004  
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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT  
AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, June 14, 2017 at 12:00 p.m.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

### AGENDA

Agenda	Max Time Limit
1. Call to Order	
2. Public Comments	5 min
3. Approve Minutes from the May 10, 2017 Board of Director's Meeting	
4. Executive Director's Status Report on the following:	Hina Musa – 5 min
(a) Administrative Services	
(b) Program Services	
5. District Administration	
(a) Equi-Tax, Inc. Assessment Collection Report for May 2017	Mr. Byrd – 5 min
(b) Receive Budget & Finance Committee Report	Director Miles – 5 min
i. <b>Board Action Item:</b> Approve Financial Statement for the period ended April 30, 2017	
ii. <b>Board Action Item:</b> Approve Recurring and Non-Recurring Expense for the period ended April 30, 2017	
iii. <b>Board Action Item:</b> Approve Request for Additional Funds and Reallocations	
(c) Receive Policy & Procedures Committee Report	Director McDavid – 5 min
i. <b>Board Action Item:</b> Approve Car Allowance, Insurance, Workers Compensation, and Phone Allowance for District Staff	
ii. <b>Board Action Item:</b> Approve Policies and Procedures Manual amendment relating to professional services	
6. Receive Public Safety Committee Report	Director Holliday – 5 min
(a) Receive Report from Harris County Constable Precinct 7	
(b) Receive Report from Public Safety Coordinator on the Bike Patrol Program	
7. Receive Visual Improvements & Services Report	Director Mayberry – 5 min
(a) <b>Board Action Item:</b> Approve a not-to-exceed amount of \$7,000 for M2L and Associates Inc. for the development of the Request for Qualifications for the Urban Design Plan and Tree Maintenance Plan	
(b) <b>Board Action Item:</b> Approve letter of support for Mobilitie LLC Small Cell Locations	
(c) <b>Board Action Item:</b> Approve letter of support for Verizon Wireless Small Cell Locations	
8. Receive Marketing and Perception Committee Report	Director St. Julien – 5 min

- (a) **Board Action Item:** Approve a not-to-exceed of \$11,000 for Medley Inc. to develop and distribute the Houston Southeast Newsletter
- 9. Receive Nominating Committee Report **Director Engram – 5 min**
  - (a) **Board Action Item:** Nomination of directors for appointment or reappointment for expiring or expired board positions
- 10. Receive Transportation and Local Mobility Committee Report **Director Muhammad – 10 min**
  - (a) **Board Action Item:** Approve a not-to-exceed amount of \$112,000 the Contract Renewal of ARVO Realty Advisors for real estate consultation
  - (b) **Board Action Item:** Approve a not-to-exceed amount of \$65,000 with Eoles B. Whitaker for Community Development Consultation Services
  - (c) **Board Action Item:** Approve a not-to-exceed amount for The Wave for a temporary circulator system for the Emancipation Park Grand Opening
  - (d) **Board Action Item:** Approve a not-to-exceed amount of \$1,200 for the DBE Workshop
  - (e) **Board Action Item:** Approve the Houston Southeast Community Plan
- 11. Executive Session
  - (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
  - (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code
- 12. Reconvene to public session to consider and take necessary action on matters considered in Executive Session
- 13. Adjournment

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Hina Musa  
Executive Director