



5445 Almeda Rd., Suite 503, Houston, Texas 77004
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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT
AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, May 10, 2017 at 12:00 p.m.** at 5445 Almeda Road, Suite 502 Houston, Texas 77004, inside the boundaries of the District, open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

Agenda	Max Time Limit
1. Call to Order	
2. Public Comments	5 min
3. Approve Minutes from the April 12, 2017 Board of Director's Meeting	
4. Executive Director's Status Report on the following:	Hina Musa – 5 min
(a) Administrative Services	
(b) Program Services	
5. District Administration	
(a) Equi-Tax, Inc. Assessment Collection Report for April 2017	Mr. Byrd – 5 min
(b) Receive Budget & Finance Committee Report	Director Miles – 5 min
i. Board Action Item: Approve Financial Statement for the period ending in March 31, 2017	
ii. Board Action Item: Approve Recurring and Non-Recurring Expense for the period ending in March 31, 2017	
iii. Board Action Item: Approve FY 2016 audit	
vi. Board Action Item: Approve Request for Additional Funds and Reallocations	
v. Board Action Item: Approve the Quarterly Compilation and Investment Report	
(c) Receive Policy & Procedures Committee Report	Director McDavid – 5 min
i. Board Action Item: Approve filing of the Texas Registration Form with Texas Commission on Environmental Quality	
ii. Board Action Item: Approve Professional Services RFQ procedure for incorporation into the Administrative Policies and Procedures	
6. Receive Public Safety Committee Report	Director Holliday – 5 min
(a) Receive Report from Harris County Constable Precinct 7	
(b) Receive Report from Public Safety Coordinator on the Bike Patrol Program	
7. Receive Visual Improvements & Services Report	Director Mayberry – 5 min
(a) Board Action Item: Approve a not-to-exceed amount of \$97,000 for the implementation of Phase 1 of the Tree Maintenance Plan.	
(b) Board Action Item: Approve a not-to-exceed amount of \$54,000 for the implementation of Phase 1 of the Urban Design Maintenance Plan.	
8. Receive Marketing and Perception Committee Report	Director St. Julien – 5 min

- (a) **Board Action Item:** Approve the Houston Southeast Website
- 9. Receive Transportation and Local Mobility Committee Report **Director Muhammad – 20 min**
 - (a) **Board Action Item:** Approve the final Houston Southeast Community Plan
- 10. Executive Session
 - (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
 - (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code
- 11. Reconvene to public session to consider and take necessary action on matters considered in Executive Session
- 12. Adjournment

Hina Musa
Executive Director