

Minutes of Regular Meeting Greater Southeast Management District Board of Directors

The Board of Directors of the Greater Southeast Management District (the "District") held a regular meeting on **Wednesday, April 12, 2017 at 12:00 p.m.**, at 5445 Almeda Road, Suite #502, Houston, Texas 77004, open to the public, inside the boundaries of the District. The roll was called of the duly appointed members of the board, to-wit:

<u>Position #</u>	<u>Board Members</u>	<u>Position #</u>	<u>Board Members</u>
1	Alan D. Bergeron	10	Cydonii Miles
2	Sharone Mayberry	11	Zinetta A. Burney
3	James Donatto Sr.	12	Chris Hageney
4	Hexser J. Holliday II	13	Dr. Teddy A. McDavid
5	Peggy Ann Ingram	14	Brian G. Smith
6	Sadie Rucker	15	Min. Robert Muhammad
8	Jaa St. Julien	16	Karen Carter-Richards
9	Vacant	17	Janice Sibley-Reid

All of the above were present except Director(s) Ingram and Rucker. Others in attendance were Hina Musa, Clark Lorde, Chelbi Mims, Theola Petteway, Officer Franklin Gans, Sheriff Adrian Garcia, George Wyche, Captain Holland Jones, Larry Badon, Natalia Beard, Roberta Burroughs, Marchris Robinson, Eoles Whitaker, Carl Davis, Patricia Prather, Bryan Brown, Rene Martinez, Tony Ju, and Tiffany Matthews.

CALL TO ORDER

Chair Smith called the meeting to order at 12:06 p.m.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES

Upon a motion from Director Smith, which was seconded by Muhammad, the minutes from February 8, 2017 were approved as printed.

EXECUTIVE DIRECTOR'S STATUS REPORT ON ADMINISTRATIVE AND PROGRAM SERVICES

The Board received the Executive Director's Monthly Status Report on the following:

- (1) Administrative Services and (2) Program Services

DISTRICT ADMINISTRATION

The Board received a report from Ms. Musa regarding assessment collections for February and March 2017.

Upon a motion from Director Donatto, which was seconded by Director Carter Richards a not-to-exceed amount of \$3,500 for the Board Chair to attend the Urban land Institute Spring Conference was approved.

BUDGET & FINANCE

Director Miles provided the Board with a Budget and Finance Committee report.

Upon a motion from Director Muhammad, which was seconded by Director St. Julien the Financial Statements for the period ending in December 31, 2016, January 31, 2017, and February 29, 2017, the Recurring and Non-Recurring Expenses for the period ending in December 31, 2016, January 31, 2017, and February 29, 2017, additional funds for respective Committee budgets, as outlines in Budget and Finance minutes, and the quarterly Complication and Investment report were approved.

POLICY & PROCEDURES

Director McDavid provided the Board with a Policy & Procedures report.

The March minutes were tables upon further review.

Upon a motion from Director Donatto, which was seconded by Director Carter-Richards update and adjust the current policies and procedures manual, where necessary, to be in compliance with state law and a resolution for procedures for emergency expenditures were approved.

BUSINESS AND ECONOMIC DEVELOPMENT

The Board received a Business and Economic Development report from Director Donatto.

Upon a motion from Director Sibley-Reid, which was moved and properly seconded by Director St. Julien the Disadvantaged Business Enterprise (DBE) Policy was approved.

Upon a motion from Director Donatto, which was moved and properly seconded by Director Holliday a not-to-exceed amount of \$2,000 for two (2) Houston Southeast Job Fairs was approved.

ENHANCED PUBLIC SAFETY

The Board received an Enhanced Public Safety report from Director Holliday.

Upon a motion from Director Sibley-Reid, which was moved and properly seconded by Director St. Julien the Houston Southeast Coffee with a Cop and a not-to-exceed amount of \$6,000 for the Street Solicitation Public Relations Program was approved.

VISUAL IMPROVEMENTS AND SERVICES

The Board received a Visual Improvements and Services report from Director Mayberry.

Upon a motion from Director Holliday, which was moved and properly seconded by Director McDavid, a not-to-exceed amount of \$1,500 for the Cottontail Sponsorship of Bayou Greenways Day, the Color of the Topper of the Custom Street Signage, Partnership with AARP for Houston Southeast Shred Day, Partnership with AARP for Park Audit of Pocket Parks, a not-to-exceed amount for construction services for the custom street signage project, and a not-to-exceed amount for Flores Quality Services for District landscaping and irrigation services was approved.

MARKETING AND PERCEPTION

The Board received a Visual Improvements and Services report from Director St. Julien.

Dir. St. Julien gave a report on the Houston Southeast Brand Campaign.

TRANSPORTATION & LOCAL MOBILITY IMPROVEMENTS

The Board received a Transportation and Local Mobility Improvements report from Director Min. Muhammad.

Upon a motion from Director Donatto, which was moved and properly seconded by Director Holliday, a not-to-exceed \$70,000 for Walter P. Moore for design of the Neighborhood Greenways project was approved.

ADJOURN

The Board adjourned at 1:35 p.m.

Janice Sibley-Reid, Secretary
GSMD Board of Directors