



Minutes of Regular Meeting
Greater Southeast Management District Board of Directors

The Board of Directors, of the Greater Southeast Management District (the "District"), held a regular meeting on Wednesday, December 13, 2017 at 12:00 p.m., at 5445 Almeda Road, Suite #502, Houston, Texas 77004, that was open to the public, and inside the boundaries of the District. The roll was called of the duly appointed members of the board, to-wit:

Table with 4 columns: Position #, Board Members, Position #, Board Members. Lists members from Alan D. Bergeron to Janice Sibley-Reid.

All of the above were present except Director Engram, Director Carter-Richards, Director Donatto, Director Burney and Director Sibley-Reid . Others in attendance were Theola Petteway, Eoles Whitaker, Anderson Stoute, Clark Lord, Mona Cannon, Kenneth Byrd, Dawn Malone, Oletha Jacobs, and Lillian Lee.

CALL TO ORDER

Chair Smith called the meeting to order at 12:09 p.m.

PUBLIC COMMENTS

Cora Coleman, a new business owner located on Emancipation Avenue, introduced herself to the Board of Directors.

APPROVAL OF THE MINUTES

Upon a motion from Director McDavid, and being seconded by Director Bergeron, the Board of Directors approved the minutes of the November 15, 2017 meeting of the District.

INTERIM EXECUTIVE DIRECTOR'S STATUS REPORT

The Board received the Interim Executive Director's Monthly Status Report on Administrative Services and Program Services for the period ending December 13, 2017.

DISTRICT ADMINISTRATION

(a) The Board of Directors received the Assessment Collection Report for period ending November 30, 2017 as presented by Mr. Byrd, Equi-Tax, Inc.; (b) The Board of Directors received the Budget and Finance Committee report as presented by Director Miles; (c) The Board of Directors received the monthly Comparison Financial Statements for the Tenth Month Ended October 31, 2017 as prepared by Doran & Johnston PLLC; (d) Upon motion by Director Muhammad and being seconded by Director Hageney, the Board of Directors approved the payment of recurring and non-recurring expenses for the period ended October 31, 2017 as prepared by Doran & Johnston PLLC; (e) Upon motion by Director Muhammad and being seconded by Director Hageney, the Board of Directors approved the Amended Supplement to Interlocal Administrative Agreement between OST/Almeda Corridors Redevelopment Authority and the District to provide shared Administrative and Program Services; (f) Upon motion by Director Muhammad and being seconded by Director Hageney, the Board of Directors approved a Letter of Agreement regarding Sub-Lease Office Space for one-year through December 31, 2018; (g) Upon motion by Director Muhammad and being seconded by Director Hageney, the Board of Directors approved Eighth Amendment to Amended and Restated Interlocal Agreement related to Enhance Public Safety services through December 31, 2018 utilizing funds approved in the TIRZ #7 FY 2018 Budget as well as any unexpended funds remaining from FY 2017 Budget; (h) Upon motion by Director McDavid and being seconded by Director Muhammad, the Board of Directors approved renewing the Agreement for Professional Accounting Services with McConnell & Jones LLP for period December 31, 2017 to December 31, 2018., for the amount not-to-exceed \$15,600; (i) Director Miles requested Theola Petteway, Interim Executive Director, give an informative update on the FY 2018 Budget and Director Muhammad gave a brief update on the Transportation & Local Mobility Committee's FY 2018 Budget. Upon motion by Director McDavid and being seconded by

Director Muhammad, the Board of Directors approved the FY 2018 Budget contingent on Budget adjustments based on input from committee chairs; and (j) Upon motion by Director McDavid and being seconded by Director Muhammad, the Board of Directors approved increasing General Liability Insurance to meet \$3,000,000 requirement, pursuant to a banner agreement with Center Point Energy.

POLICIES AND PROCEDURES AD HOC COMMITTEE REPORT

The Board of Directors received the Policies and Procedures Ad Hoc committee report as presented by Director McDavid.

ENHANCED PUBLIC SAFETY COMMITTEE REPORT

Director Holliday gave a brief update on the Enhanced Public Safety Committee's FY 2018 Budget, to authorize Precinct Seven Constable to provide 4 deputies to devote one hundred percent (100%) of their working time to provide law enforcement services to the District. The Board of Directors received the Enhanced Public Safety committee report as presented by Director Holliday. Eoles Whitaker provided information on how other districts use the constables, HPD, or private security for their enhanced public safety initiatives.

MARKETING & PERCEPTION COMMITTEE REPORT

The Board of Directors received the Marketing & Perception committee report as presented by Director St Julien.

VISUAL IMPROVEMENTS & SERVICES COMMITTEE REPORT

Upon motion by Director McDavid and being seconded by Director St. Julien, the Board of Directors approved M2L Associates' scope of work and not-to-exceed amount of \$4,423.84 to provide additional design and construction administration services for Southmore medians landscape project and authorized Interim Executive Director to issue notices to proceed.

BUSINESS & ECONOMIC DEVELOPMENT REPORT

The Board of Directors received the Business & Economic Development committee report (to include a summary of the FY 2018 Budget) as presented by Director McDavid.

TRANSPORTATION & LOCAL MOBILITY IMPROVEMENTS

The Board of Directors received the Transportation & Local Mobility Improvements committee report as presented by Director Muhammad.

Director Bergeron and Director Smith, gave a brief update on the Personnel Committee, they visited other Management Districts and TIRZs; to observe day to day operations; they offered feedback; and will explore future recommendations at a later date to the entire Board of Directors.

ADJOURN

The Board adjourned at 1:01 p.m.



Janice Sibley Reid, Secretary
GSMD Board of Directors