

## **Minutes of Regular Meeting Greater Southeast Management District Board of Directors**

The Board of Directors of the Greater Southeast Management District (the "District") held a regular meeting on **Wednesday, May 10, 2017 at 12:00 p.m.**, at 5445 Almeda Road, Suite #502, Houston, Texas 77004, open to the public, inside the boundaries of the District. The roll was called of the duly appointed members of the board, to-wit:

<u>Position #</u>	<u>Board Members</u>	<u>Position #</u>	<u>Board Members</u>
1	Alan D. Bergeron	10	Cydonii Miles
2	Sharone Mayberry	11	Zinetta A. Burney
3	James Donatto Sr.	12	Chris Hageney
4	Hexser J. Holliday II	13	Dr. Teddy A. McDavid
5	Peggy Ann Engram	14	Brian G. Smith
6	Sadie Rucker	15	Min. Robert Muhammad
8	Jaa St. Julien	16	Karen Carter-Richards
9	Vacant	17	Janice Sibley-Reid

All of the above were present except Director Mayberry, Hageney, Smith, Sibley-Reid. Others in attendance were Hina Musa, Kenneth Byrd, Clark Lorde, Chelbi Mims, Theola Petteway, Yvonne Fedee, Sheriff Adrian Garcia, Tiko Hallisman, Edwin Harrison, Ed Ryland, Jocelyn Ballard, Scott Allen, Michael Mauer, Christa Stoneham, Tiko Hausman, Andrew Kasparek, Antoine Bryant, and Joshua Muhammad.

### **CALL TO ORDER**

Chair Smith called the meeting to order at 12:10 p.m.

### **PUBLIC COMMENTS**

Mr. Edwin Harrison asked the Board of Directors and the Public Safety Committee to address 5 hotspots in the district. Mr. Harrison scheduled a meeting with Ms. Chelbi Mims, Program Manager

### **APPROVAL OF THE MINUTES**

Upon a motion from Director McDavid, which was seconded by Engram, the minutes from May 10, 2017 were approved as printed.

### **EXECUTIVE DIRECTOR'S STATUS REPORT ON ADMINISTRATIVE AND PROGRAM SERVICES**

The Board received the Executive Director's Monthly Status Report on the following:

- (1) Administrative Services and (2) Program Services

### **DISTRICT ADMINISTRATION**

The Board received a report from Mr. Byrd regarding assessment collections for May 2017.

### **BUDGET & FINANCE**

Director Miles provided the Board with a Budget and Finance Committee report.

Upon a motion from Director McDavid, which was seconded by Director Sibley-Reid the Financial Statements for the period ending in April 30, 2017, the Recurring and Non-Recurring Expenses for the period ending in April 30, 2017, and request for additional funds and reallocation were approved.

### **POLICY & PROCEDURES**

Director McDavid provided the Board with a Policy & Procedures report.

Upon a motion from Director McDavid, which was seconded by Director Holliday the car allowance, insurance, workers compensation, and phone allowance for District Staff and the policies and procedures manual amendment relating to professional services were approved.

### **ENHANCED PUBLIC SAFETY**

The Board received an Enhanced Public Safety report from Director Holliday.

#### **VISUAL IMPROVEMENTS AND SERVICES**

The Board received a Visual Improvements and Services report from Ms. Musa.

Upon a motion from Director McDavid which was moved and properly seconded by Director Holliday, not-to-exceed amount of \$7,000 for M2L Associates Inc. for the development of the Request for Qualifications for the Urban Design Plan and Tree Maintenance Plan, a letter of support for Mobilitie LLC Small Cell Locations, and a letter of support for Verizon Wireless Small Cell Locations was approved.

#### **MARKETING AND PERCEPTION**

The Board received a Marketing report from Director St. Julien.

Upon a motion from Director Holliday which was moved a properly seconded by Director St. Julien, a not-to-exceed of \$11,000 for Medley Inc. to develop and distribute the Houston Southeast Newsletter was tabled.

#### **NOMINATING**

This item was moved to discuss during Executive Session.

#### **TRANSPORTATION & LOCAL MOBILITY IMPROVEMENTS**

The Board received a Transportation and Local Mobility Improvements report from Director Min. Muhammad.

Upon a motion from Director McDavid which was moved and properly seconded by Director Holliday, a not-to-exceed amount of \$112,000 the Contract Renewal of ARVO Realty Advisors for real estate consultation, a not-to-exceed amount for The Wave for a temporary circulator system for the Emancipation Park Grand Opening, a not-to-exceed amount of \$1,200 for the DBE Workshop, and the Houston Southeast Community Plan was approved.

The Eoles B. Whitaker for Community Development Consultation Services was tabled and placed back to Committee.

#### **ADJOURN**

The Board adjourned at 1:40 p.m.

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Janice Sibley-Reid, Secretary  
GSMD Board of Directors