



**Minutes of Regular Meeting  
Greater Southeast Management District Board of Directors**

The Board of Directors, of the Greater Southeast Management District (the "District"), held a regular meeting on **Wednesday, August 14, 2019 at 12:00 p.m.**, at 5445 Almeda Road, Suite #502, Houston, Texas 77004, that was open to the public, and inside the boundaries of the District. The roll was called of the duly appointed members of the board, to-wit:

<u>Position #</u>	<u>Board Members</u>	<u>Position #</u>	<u>Board Members</u>
1	Alan D. Bergeron	10	Cydonii Miles
2	Sharone Mayberry	11	Zinetta A. Burney
3	Jonathan Howard	12	Chris Hageney
4	Hexser J. Holliday II	13	Dr. Teddy A. McDavid
5	Charic Daniels Jellins	14	Brian G. Smith
6	Sadie Rucker	15	Dr. Abdul Muhammad
7	vacant	16	Karen Carter-Richards
8	Jaa St. Julien	17	Janice Sibley-Reed
9	J. Peyton Elliott		

All of the above were present except Director St. Julien, Director Peyton, Director Miles, Director Burney, Director Reid, Director Carter and Director Cloonan. Others in attendance were Kenneth Byrd, Clark Lord, Jim Webb, Sgt Frank Gans, Griselda Gonzales, Jerry Sowell, Michelle DeSelle, Theola Petteway, Dawn Malone, Misael Obregon, Stephanie Coleman, Oletha Jacobs, Gerald Wilson, Nikki Knight, and Kendall Thompson.

**CALL TO ORDER**

Director Smith called the meeting to order at 12:26 p.m. after quorum was established.

**PUBLIC COMMENTS**

Director McDavid provided a brief update on activities in the area and invited everyone to attend the Friends of MacGregor Park Luncheon/Gala on September 20, 2019. Michelle DeSelle introduced herself and her popcorn business related in the District.

**INTERIM EXECUTIVE DIRECTOR'S STATUS REPORT ON ADMINISTRATIVE SERVICES AND PROGRAM SERVICES**

The Board of Directors received the Interim Executive Director's Status Report on Administrative Services and Programs Services for period ending August 14, 2019, as presented by Theola Petteway, Interim Executive Director.

**APPROVE MINUTES FROM PREVIOUS BOARD OF DIRECTORS' MEETING**

Upon motion by Director McDavid and seconded by Director Mayberry, the Board of Directors approved minutes from the June 12, 2019 Board of Directors meeting.

**DISTRICT ADMINISTRATION**

The Board of Directors received the Assessment Collection Report for period ending June 30, 2019 and July 31, 2019, as presented by Mr. Kenneth Byrd, with Equi-Tax, Inc.

The Board of Directors received the Budget and Finance Committee report, as presented by Oletha Jacobs, Administrative Services Manager.

a. The Board of Directors received the Balance Sheet with Previous Month Comparison and Profit & Loss with Previous Month and YTD Comparison as of May 31, 2019; and Profit & Loss with Previous Month and YTD Comparison for month ended May 31, 2019;

b. Upon a motion by Director McDavid and being seconded by Director Holliday, the Board approved the recurring and non-recurring expenses for the period ending May 31, 2019.

**RECEIVE GOVERNANCE COMMITTEE REPORT**

The Board of Directors received the Governance Committee report, as presented by Director Muhammad. Director Muhammad requested all Board of Directors to complete the FY 2019 GSMD Pre-Retreat Survey and return to staff at the end of the meeting.

**DISTRICT SERVICES AND IMPROVEMENTS**

- a. The Board of Directors received a Video Presentation on District Services and Improvements: Enhanced Public Safety; Environmental, Urban Design & Visual Improvement Services; Transportation & Local Mobility Services; Business & Economic Development Services and Marketing, Public Relations & Perception Enhancement Services as presented by the District staff;
- b. Upon a motion by Director Daniels- Jellins and being seconded by Director Holliday, the board approved the Greater Southeast Management District's Sponsorship Policy;
- c. Upon a motion by Director Mayberry and being seconded by Director Holliday, the board approved a scope of work and a monthly not-to-exceed amount of \$800.00, to provide ongoing urban garden and greenhouse management services in the urban garden at the Park at Palm Center on a month-to-month basis pursuant to the issuance of monthly work orders; and
- d. Upon a motion by Director Holliday and being seconded by Director McDavid, the board authorized Board Chair and Interim Executive Director to issue award letters to business partners and civic clubs selected by the Business & Civic Association Partnership Grant selection committee and approved by the Joint Committee on Business & Economic Development and Marketing, Public Relations & Perception Enhancement for a not-to-exceed amount of 25,000.

The Board of Directors received the Personnel Committee Report, as presented by Director Bergeron.

- e. Upon a motion by Director Rucker and being seconded by Director Howard, the board authorized Legal Counsel to draft an Amendment to the Administrative Services Agreement between the Greater Southeast Management District and the OST/Alameda Corridors Redevelopment Authority to provide for streamlined and unified Administrative Services and Operations. Director McDavid and Director Muhammad abstained.

**EXECUTIVE SESSION**

No action taken.

**ADJOURN**

The meeting was adjourned at 1:25 p.m.

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Janice Sibley-Reid, Secretary  
GSMD Board of Directors