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1371828
09/06/2019 PERSONAL
\$9.00 MPR - NOTICE MTG

5445 Almeda Rd., Suite 503, Houston, Texas 77004
713-942-0500 (T) • 713-942-9882 (F) • info@houstonse.org (E)

TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, September 11, 2019 at 12:00 p.m., at 5445 Almeda Rd., Suite 502, Houston, Tx 77004** open to the public, to consider, discuss and adopt such resolutions or motions, as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

- 12:00 P.M. 1. Call to Order
- 2. Public Comments
- 12:05 P.M. 3. Approve Minutes from Previous Board of Directors' Meeting
- 12:07 P.M. 4. Interim Executive Director's Status Report on Administrative Services and Program Services
- 12:09 P.M. 5. District Administration:
 - (a) Receive Equi -Tax, Inc. Assessment Collection Report for the period ended August 31, 2019
 - (b) Approve to Set Date for Public Hearing for the Supplemental Assessment Roll
 - (c) Approve Equi-Tax, Inc. to Release FY 2019 Tax Assessment Bills
 - (d) Receive Compilation Report for Six Months Ended June 30, 2019
 - (e) Receive Quarterly Investment Report for the Second Quarter Ended June 30, 2019
 - (f) Receive Balance Sheet with Previous Month Comparison as of July 31, 2019
 - (g) Receive Profit & Loss with Previous Month and YTD Comparison for month ended July 31, 2019
 - (h) Approve Recurring and Non-Recurring Expenses for the Period Ending July 31, 2019
 - (i) Approve the District's Investment Officer to attend Public Funds Investment Act (PFIA) Seminar for a not-to-exceed amount
 - (j) Approve a Resolution Regarding Public Comments
- 12:20 P.M. 6. Receive Governance Committee Report
- 12:25 P.M. 7. Receive Personnel Committee Report
- 12:30 P.M. 8. District Services and Improvements:
 - (a) Receive Reports on District Services and Improvements: Enhanced Public Safety; Environmental, Urban Design & Visual Improvement Services; Transportation & Local Mobility Services; Business & Economic Development Services and Marketing, Public Relations & Perception Enhancement Services
 - (b) Marketing, Public Relations & Perception Enhancement Services:
 - i. Approve Engagement of the Qualified Firms to provide the following Professional Services for Public Relations, Communications, Photography, Videography, Graphic Design, Brand Design, Writing and Proof Reading.

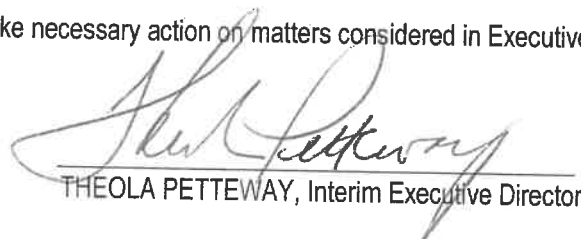
- (c) Environmental, Urban Design & Visual Improvement Services; Transportation & Local Mobility Services:
 - i. Amend Always in Season's contract for Custom Holiday Décor on the Alameda Corridor for the 2019-2020 Holiday Season for a not-to-exceed amount and authorize Board Chair, Interim Executive Director, Legal Counsel to negotiate contracts and issue Notices-To-Proceed; and
- (d) Transportation & Local Mobility Services:
 - i. Approve a scope of work and not-to-exceed amount to provide bus shelter installation services for ten (10) shelter sites for fulfillment by manufacturer recommended installer and authorize Board Chair, Interim Executive Director, Legal Counsel to negotiate contracts and issue Notices-To-Proceed; and
 - ii. Approve a Resolution of Support and Funding Commitment for the Griggs and Mykawa Rail Safety Improvements Project

9. Executive Session

- (a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code
- (b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code

10. Reconvene to public session to consider and take necessary action on matters considered in Executive Session

1:00 P. M. 11. Adjournment


THEOLA PETTEWAY, Interim Executive Director


COUNTY CLERK
HARRIS COUNTY, TEXAS

2019 SEP -6 PM 3:00

FILED