



**Minutes of Regular Meeting  
Greater Southeast Management District Board of Directors**

The Board of Directors, of the Greater Southeast Management District (the "District"), held a regular meeting on **Wednesday, February 12, 2020 at 12:00 p.m.**, at 5445 Almeda Road, Suite #502, Houston, Texas 77004, that was open to the public, and inside the boundaries of the District. The roll was called of the duly-appointed members of the board, to-wit:

<u>Position #</u>	<u>Board Members</u>	<u>Position #</u>	<u>Board Members</u>
1	Alan D. Bergeron	10	Cydonii Miles
2	Sharone Mayberry	11	Zinetta A. Burney
3	Jonathan Howard	12	Chris Hageney
4	Hexser J. Holliday II	13	Dr. Teddy A. McDavid
5	Charic Daniels Jellins	14	Brian G. Smith
6	Sadie Rucker	15	Dr. Abdul Muhammad
7	Vacant	16	Karen Carter Richards
8	Vacant	17	Janice Sibley-Reid
9	J. Peyton Elliott		

All of the above were present except Directors Bergeron and Holliday. Others in attendance were Kenneth Byrd, Clark Lord, Sgt. Frank Gans, Martha Failing, Capt. James Phillips, John Ivery, Maria Irshad, Jerry Sowell, Lt. Marcus Grant, Griselda Gonzales, Theola Petteway, Dawn Malone, Misael Obregon, Stephanie Coleman, Oletha Jacobs, Gerald Wilson, Praneeth Seethamaraju, Nikki Knight, and Kendall Thompson.

**CALL TO ORDER**

Director Smith called the meeting to order at 12:11 p.m.

**PUBLIC COMMENTS**

Raynese Edwards of BGT shared an update regarding the Southmore Bridge construction including the impacts of upcoming street closures and schedules which will address the grading concerns at the intersection of Southmore Blvd. at Almeda and Southmore Blvd. at Emancipation Ave.

**APPROVE MINUTES FROM PREVIOUS BOARD OF DIRECTORS' MEETING**

Upon motion by Director Reid and seconded by Director Howard, the Board of Directors approved minutes from the January 8, 2020 Board of Directors meeting.

**INTERIM EXECUTIVE DIRECTOR'S STATUS REPORT ON ADMINISTRATIVE SERVICES AND PROGRAM SERVICES**

The Board of Directors received the Interim Executive Director's Status Report on Administrative Services and Programs Services for period ending February 12, 2020, as presented by Theola Petteway, Interim Executive Director.

**DISTRICT ADMINISTRATION**

- a. The Board of Directors received the Assessment Collection Report for period ending January 31, 2019, as presented by Kenneth Byrd, with Equi-Tax, Inc.
- b. The Board of Directors received the Budget and Finance Committee report, as presented by Director Miles.
- c. The Board of Directors received the following financial reports: a. Compilation Report for year ended December 31, 2019; b. Fourth Quarter Investment Report for year ended December 31, 2019; and c. Balance Sheet with Previous Month Comparison and Profit & Loss with Previous Month & YTD Comparison for twelve months ended December 31, 2019;
- d. Upon motion by Director McDavid and seconded by Director Mayberry, the Board of Directors approved the following:
  - a. Recurring and Non-Recurring Expenses for the period ending December 31, 2019;
  - b. Engagement Letter from George Baugh III Certified Public Accountant to conduct FY 2019 Financial Auditing Services; and
  - c. FY2020 Budget based on the Service and Improvement Plan and Assessment Plan.

**RECEIVE GOVERNANCE COMMITTEE REPORT**

The Board of Directors received the Governance Committee report, as presented by Director Reid. Director Reid provided an update on the FY 2020 Board Retreat held on Saturday, January 11, 2020 and a proposed FY2020 Part II Board Retreat to be held on March 11, 2020 or March 18, 2020, at 2:00 p.m. to 6:00 p.m. The selection of a final date was taken to a vote by the 12 board members present: March 11, 2020 received 2 out of 12 votes and March 18, 2020 received 6 out of 12 votes. The date of the FY 2020 Part II Board Retreat will be held on Wednesday, March 18, 2020 from 2:00 p.m. to 6:00 p.m.

Upon motion by Director Muhammad and seconded by Director Howard, the Board of Directors approved the appointment of Director Jellins as the Parliamentarian for the Greater Southeast Management District Board of Directors, pursuant to the officer term limits as set by the Governance Committee.

**DISTRICT SERVICES AND IMPROVEMENTS**

- a. The Board of Directors received a Video Presentation on District Services and Improvements: Enhanced Public Safety; Environmental, Urban Design & Visual Improvement Services; Transportation & Local Mobility Services; Business & Economic Development Services and Marketing, Public Relations & Perception Enhancement Services as presented by the District staff; and
- b. Upon a motion by Director Muhammad and being seconded by Director Mayberry, the Board of Directors approved a scope of work for qualified firm(s) to provide Professional Design Services for a Supplemental Lighting Plan to Support District Branding, Placemaking and Public Realm Enhancement Efforts within Houston Southeast and authorize Interim Executive Director, Board Chair and Legal Counsel to execute contracts for a not-to-exceed amount of \$500,000 and issue Notices to Proceed.

**EXECUTIVE SESSION**

No action taken.

**ADJOURN**

The meeting was adjourned at 12:39 p.m.



Janice Sibley-Reid, Secretary  
GSMD Board of Directors