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TO: THE BOARD OF DIRECTORS OF THE GREATER SOUTHEAST MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is, hereby, given that a meeting of the Board of Directors of the Greater Southeast Management District will be held on **Wednesday, November 11, 2020 at 12:00 p.m.**, VIA **TELEPHONIC OR VIDEOCONFERENCE COMMUNICATION***, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters listed on the agenda below.

To attend the meeting via videoconference, please use the following URL:
<https://bracewell.webex.com/bracewell/j.php?MTID=m7fb0504a9e75425da66cdac24b2e52cf>

To join the meeting via teleconference, please dial-in at **US Toll free 1-855-282-6330**, when prompted enter **Access Code 145 763 6356** and Meeting password: **89H4PcNYEtW**

* In accordance with section 418.016 of the Texas Government Code, as amended, the Texas Governor has temporarily suspended various open meeting statutes that require government officials and members of the public to be physically present at a specified meeting location. As a result, governmental entities, such as Greater Southeast Management District, are permitted to meet via telephonic meeting. Members of the public are invited to join the telephonic meeting and may make public comments during the public comment portion of the agenda. For an electronic copy of agenda documents, please refer to the following link <https://houstonse.org/about/agenda-minutes-2/>

AGENDA

- 12:00 P.M.** 1. Call to Order
2. Public Comments
- 12:05 P.M.** 3. Approve Minutes from Previous Board of Directors' Meeting
- 12:07 P.M.** 4. Interim Executive Director's Status Report on Administrative Services and Program Services
- 12:09 P.M.** 5. District Administration:
- (a) Receive Equi -Tax, Inc. Assessment Collection Report for the period ended October 31, 2020
 - i. Approve Hearing Examiner's Report and Proposal for Decision on the public hearing held on October 28, 2020 to be presented to the Board of Directors of the Greater Southeast Management District;
 - ii. Approve Order Supplementing the Assessment Roll for The Greater Southeast Management District and Levying Assessments Against the Property On The Supplemental Assessment Roll;
 - iii. Approve Order Setting the Rate of Assessment for All Properties on The District's Assessment Roll for Year Three of the District's Service Plan; and
 - iv. Amended Information Form of Greater Southeast Management District
 - (b) Receive Balance Sheet with Previous Month Comparison as of September 30, 2020
 - (c) Receive Profit & Loss with Previous Month and YTD Comparison for month ended September 30, 2020
 - (d) Compilation Report for period ended September 30, 2020
 - (e) Quarterly Investment Report for the period ended September 30, 2020
 - (f) Approve Recurring and Non-Recurring Expenses for the Period Ending September 30, 2020
 - (g) Receive Report on Draft FY 2021 Budget based on 2019-2028 Service and Improvement Plan & Assessment Plan
 - (h) Approve JP Morgan Chase Operating Account – Overpayments Due to Taxpayers
 - (i) Approve Company Credit Card with a Financial Institution within the District Boundaries

12:20 P.M. 6. Receive Governance Committee Report

12:25 P.M. 7. District Services and Improvements:

Receive Reports and Take Actions on the following District Services and Improvements:

(a) Enhanced Public Safety Services:

Approve a Consultant Agreement for Sergeant Franklin Gans to provide Enhanced Public Safety Coordinator Services for a not-to-exceed amount and authorize Board Chair, Interim Executive Director and Legal Counsel to execute Agreement

(b) Environmental, Urban Design & Visual Improvement Services

(c) Transportation & Local Mobility Services

i. Approve a contract for The Goodman Corporation to provide Professional Services for a not-to-exceed amount and authorize Board Chair, Interim Executive Director and Legal Counsel to execute contract and issue Notices to Proceed

ii. Approve a not-to-exceed amount for staff memberships for the Conference of Minority Transportation Officials and American Planning Association

(d) Marketing, Public Relations & Perception Enhancement Services

(e) Business & Economic Development Services:

Approve scope of work for a not-to-exceed amount for additional Business Retention Stabilization Initiative services related the implementation of the Customer Relations Management Program and Acquisition of Databases of District Assessed Commercial Property & Business Owners and authorize Board Chair, Interim Executive Director and Legal Counsel to execute agreements and/or purchase orders, as needed.

8. Executive Session

(a) The Board may go into Executive Session to confer with legal counsel in accordance with Section §551.071 of the Texas Government Code

(b) The Board may go into Executive Session to discuss personnel matters in accordance with Section §551.074 of the Texas Government Code

9. Reconvene to public session to consider and take necessary action on matters considered in Executive Session

12:35 P.M. 10. Adjournment


THEOLA PETTEWAY, Interim Executive Director